

Elmdale School Parent Advisory Council Minutes

Thursday February 15, 2018

In Attendance: Joshelyn, Janet, Tess, Tammy, Mia, Heidi, Jacqui, Jackie, Kelly, Karla

Regrets: Anne, Meg, Colin, Laurena

PAC Vice Chair called the meeting to order at 7:00pm

Welcome, minutes from January 18, 2018 approved

Elmdale Report

Important Upcoming Dates:

- Februaury 19 - Louis Riel Day (no classes)
- Februaury 20-22 - Book Fair
- Februaury 22 - Family Celebration
- Februaury 23 - Professional Development Day (no classes)
- March 9 - Administration Day (no classes)
- March 16th - 2nd Reports Issued Grades 1-4
- March 19-23 - Elmdale extravaganza week
- March 26-30 - Spring Break

Building and Grounds:

- Approved for the library reading pit to be opened - construction this summer
- Colin remains in the collection process for loose parts. Goal is to open the loose parts play area by mid March.
- New buckets painted on the walls near the entrance. Colin had Colleen Watchorn paint them on the walls and added student quotes. She also painted the mission statement on the wall above the office window. Is it possible to use the \$500 remaining from the \$1500 the PAC provided for Colleen to work with students, to pay for the additional artwork on the walls? PAC voted in favour of this.

In School:

- Grade 4 students will be visiting CMS and SMS April 12th and May 31st for the first part of the morning. In June students will also go to their respective middle school for a third and final school visit, date TBA. At these visits, students will attend the middle school that they will attend in September. Middle school students will be working with our students in small groups working on an activity led by the middle school students.
- Kindergarten reports cards are going home Feb 16th.

Reports From PAC Executives:

- Treasurer (Johelyn) - monthly update with account balances provided. Please ask Joshelyn for report.
- Volunteer status/hot lunch program report (Janet) - need to keep an eye on how early the pizza comes, it's been coming too early
- Parent Portal survey results (Tess) - grateful for feedback and will use data to improve the portal

Unfinished Business for Decision and Action:

- Corporate poster is complete. Cost of poster was \$1.57 plus frame \$33.89.
- Fundraiser forms will be accepted until Feb 26th
- Janet, Joshelyn, Jacqui, Jackie, Tess, Mia, have volunteered to sort orders, count cash and cards as well as organize the prizes for fundraiser on Feb 27th at 9:00 am.
- Would be nice to have cards from fundraiser ready for delivery by March 16th.
- Tess will take lead on this fundraiser to help organize and coordinate dates to stay on track along with answering questions.
- Please ask your companies for an invoice once your orders are dropped off so Joshelyn can have all the cheques ready for card pick up days.

New Business for Referral:

- The artisit project came in at \$950 which is less then the \$1500 that was originally asked for. Colin was wondering if PAC would consider using the balance of the funds to

pay for the bucket mural in the hallway and mission statement above the office which cost \$540? PAC voted in favour of this.

- PAC needs to start thinking of fundraising options for the next school year. New ideas need to be presented to PAC at our March or April meeting at the latest. The idea of sticking with the same ideas as this year was brought up - cookies, corporate and gift card fundraisers.
- March 22nd is pizza hot lunch.
- Reminder to PAC members if you are unable to attend a meeting regrets need to be emailed to PAC chair or future minutes/agendas will not be emailed.

Newsletter Item:

- Thank you for supporting PAC's last fundraiser of the school year.

Next Meeting Date and Adjournment:

- March 15, 2018 @ 7pm