

Elmdale School Parent Advisory Council Minutes

Thursday November 9, 2017

In Attendance: Meg, Jackie, Anne, Joshelyn, Laurena, Tammy, Janet, Colin, Jacqui, Kelly, Tess, Charlotte

Regrets: none

PAC chair called the meeting to order 7:00 pm

Welcome, minutes from October 12, 2017 approved

Elmdale Report

Important Upcoming Dates:

November 10 - Picture retakes

November 13 - Student Led Conferences

November 24th - Grades 1-4 Report Cards

December 19 - Christmas Program: Performance 1 (K-4) 1:30pm

December 19 - Christmas Program : Performance 2 (1-4) 7:00pm

December 25-Jan 5 - Christmas Break

Building and Grounds:

- Loose parts playground proposal - Colin is working on providing more details to the loose parts proposal, focusing specifically on the loose parts that will be included and area supervision, there will be very close supervision to start.
- 10x10 shed can be custom built by the SRSS and can be delivered in the winter. Cost will only include the materials.

In School:

- Evacuation drill to the Jake Epp Library completed in 12 min 30 seconds. Colin would like a back up plan maybe the gym close by, Colin will talk with the owners.
- Student led conferences - parents who have not booked an appointment have had one booked for them by the office. Teachers have been asked to connect with all parents. For those parents that are unable to attend student leds, another time can be arranged with their child's teacher. Last option for a meeting is a phone call.

- Report cards will be accessible using Parent Portal. Families that have not set up an account yet, will be provided with a print copy of the terms report card. Reminder note will go home to each family during the student led conferences.
- Remembrance Day Assembly; Friday November 10th 9:00 am
- Christmas Concert practices are slowly beginning in music classes. There is a skit during the first portion of the concert and that is called "The Meaning of Christmas". The play in the 2nd half of the concert is called, "The Bell that Could Not ring".
- Question was asked by a member of PAC how the 3 teachers in two kindergarten classes is going and the response was very good. Also a question was asked about how the new schedule is going for Kindergarten - Tammy spoke to this and said pretty good - Monday and Wednesdays are good.

Reports from PAC Executives:

- Treasurer (Joshelyn) - monthly update with account balances provided. Please ask Joshelyn for report.
- Corporate fundraiser letter updated total to \$1350 and parent donations \$2110. Still waiting on some and we will wait until December to send out thank you cards.
- Hot Lunch program/ Volunteer coordinator (Janet) - Janet has secured another person for the Subway lunch. A parent has asked for a gluten free option for subs - a gluten free option is available for \$4.80.
- HSD liaison meeting review (Tess) - Tess shared with us a few things that were talked about at this meeting - division has 8,000+ students, talked about the budget, max number of students in grade 3 and under is 25, and cameras inside and outside of buses.

Unfinished Business for Decision and Action:

- Green slip t-shirts were picked up and delivered to the families who ordered them as well we have shirts on hand for the kindergarten students next year.
- A decision will be made at the December meeting in regards to the corporate donor recognition board.
- Cookie fundraiser pick up went smoothly thanks to Joshelyn, Tess, Janet and Laurena.
- Gift Certificate vendor updates: Sunshine (Jacqui/Laurena) - Return on them is 10% of sales, denominations of \$25, \$50 and \$100, and the turn around is about a week. Sobeys (Janet/Jackie) - The return depends on how much you sell, cards can be any dollar amount and turn around is a week. Superstore (Tess/Meg) - The return is much lower and again depends on how much you sell, cards can be done in any denomination and have not heard yet on what the turn around is on getting the cards. Super

splash/Shell (Joshelyn/Kelly) - The return on washes is 35%, gas is 3%, quick turn around.

- Gift Certificate Fundraiser will be on one sheet for all businesses and be sent home with the kids on Feb 9th. We will run the fundraiser from Feb 9-24th and count the money on the 27th or 28th. Laurena will talk with Dorinda at Sunshine about doing a gelato class party again for the class with the highest sales. A decision was also made to have prizes for the individual students that sell the most, there will be a 1st, 2nd and 3rd prize. Start thinking of ideas for prizes and start speaking with people about donating for this.

New Business for Referral:

- We will be doing pizza on Dec 21 not subway due to it being so close to the last sub day.
- We had enough people volunteer to usher for the christmas program both for the afternoon and evening. Afternoon - Anne, Tess, Jacqui, Joshelyn, Laurena and Meg, be there at 1:00pm. Evening - Janet, Tess, Jacqui, Joshelyn, Laurena, and Meg, be there by 6:15pm.
- PAC ushers will have reserved seating for the evening performance.
- Next PAC will be at Laurena's to celebrate the holidays, more details to come.

Newsletter Item:

Merry Christmas and Happy New Year

Next Meeting Date and Adjournment:

Dec 7, 2017 @ 7:00 pm