

Elmdale School Parent Advisory Council Minutes

Thurs. May 5/16

In Attendance: Collin, Marge, Laurena, Melissa, Janet, Tess, Joshelyn, Anita, Anne, Jacqui

Regrets: Meg

PAC Chair Laurena called the meeting to order at 7:00 pm

Welcome. Minutes from April 7/16 approved

Elmdale Report:

- Important upcoming dates:
- May 5 & 6/16 - Kindergarten Screening by appointment
- May 19/16 - Grade five orientation at CMS & SMS
- May 23/16 - Victoria Day (no classes)
- May 26/16 - Run, Jump, & Throw Day (Gr.1-4)
- June 3/16 - Volunteer Appreciation Event 8:30 am
- June 28/16 - Family Picnic Day & Swimming
- June 29 & 30/16 - Administration Days (no Classes)

Building and Grounds:

- Reduced speed zone - Elm Street does not qualify
- RCMP will be notified to come and patrol the street if speed is a further concern

Community:

- Thought exchange - Parents were emailed the link last week

In School:

- Kindergarten welcome evening was a success. 80% of registered parents attended
- Kindergarten screening is taking place May 5/6
- New mission statement and Elmdale's 4 pillars will be completed by month end.
- New green slip incorporate bucket filling theme is being worked on by print studio one
- Modernized logo is being developed by Kris Koop and should be completed by month end

- Cheri Thiessen has been hired to a second year term at Elmdale School, teaching grade 2. At this point, there are no reports of teaching staff changes at Elmdale School.
- 3/4 multi aged classroom will be taught by Mr. Barkman for the 2016-2017

Current Financial requests:

- Colin requested \$215 in December for playground equipment, we responded that we would review this request in spring. We as a PAC voted in favor of giving this to Colin.
- An idea was brought up in March of PAC and staff of Elmdale partnering together in a fall fundraiser, staff are willing to do this. Fundraiser is Funscrip (gift cards), maybe do it in November so cards are in by Christmas.

Reports from PAC Executives:

- Treasurer (Joshelyn)- monthly update with account balances provided. If needed, please ask Joshelyn for report.
- With regards to the phase 2 of the play structure, Melissa has emailed Jackie K to thank her for offering to be a contact but due to her busy schedule and Janet and Nat's connection and experience they were kind enough to take on this role. Melissa as of the date of the meeting had not received a response from Jackie K. Janet will be contacting Blue Imp next for a quote. They will also go back to play quest and ask for another quote with specific pieces we have requested.
- Friends of Elmdale status: The corporation is to be dissolved as of July 15th of this year. The charitable and gst return still needs to be completed. There are invoice inquiries we need to follow up with. Ann has graciously offered to help with negotiating and communication to help work out these details. Jason has been emailed several times regarding the accounting and communication invoices with the accountant but has not responded to emails.
- Laurena, Joshelyn, and Janet attended the HSD/PAC meeting. New Transportation technology was discussed at this meeting, three phases were discussed:
 1. This September they want to start with GPS tracking on buses
 2. Students using swipe cards on buses - 2 year plan
 3. Video/ Audio camera on buses - 3 year plan

Unfinished Business for Decision and Action:

- Volunteers are needed for subway picnic for counting money and the day of picnic handing out sandwiches to students in classrooms, will be discussed more at meeting in June.
- We will be using Creative Print All to make our Green slip t-shirts. Our cost per t-shirts is \$5.60 we will sell the t-shirts for \$10 per shirt. Order sheet for the t-shirts will be sent out for the end of May beginning of June. Colin will try to get the new slip for the t-shirts as the students will most likely like the new slip on their shirts. If he can't get this to us on time we then would have to make a decision to go forward.

New Business for Referral:

- PAC and Colin made note of Anne's concern regarding lack of communication with the agendas.

Anne said funding would still be in place with whatever is decided for next year with agendas.

- We need to create a constitution, people who hold a portfolio will get together to talk about constitution. Once we have come up with a draft we then will present it to the rest of PAC for input.
- Joshelyn talked about a couple of ideas for fundraising come the 2016/2017 school year: One being the cookie dough fundraiser. A minimum of 144 boxes has to be sold and our profit per box is \$6.80. Second idea was Shell car wash gift cards, our profit on this one would be 35% pre tax so on a basic was we would make \$3.10. Colin asked if we could come prepared to our June meeting with what fundraisers we have chosen and when we would like to do them.
- Idea was also brought up of maybe selling Oakridge gift cards next year instead of Sunshine for something different. Profit would be the same 10% per gift card.

Newsletter Item:

- Colin will take care of it this month, will be related to subway picnic lunch.

Next Meeting Date:

- **Wednesday June 1, 2016 7 p.m. at Chinos**